



Year 1 Action Planning

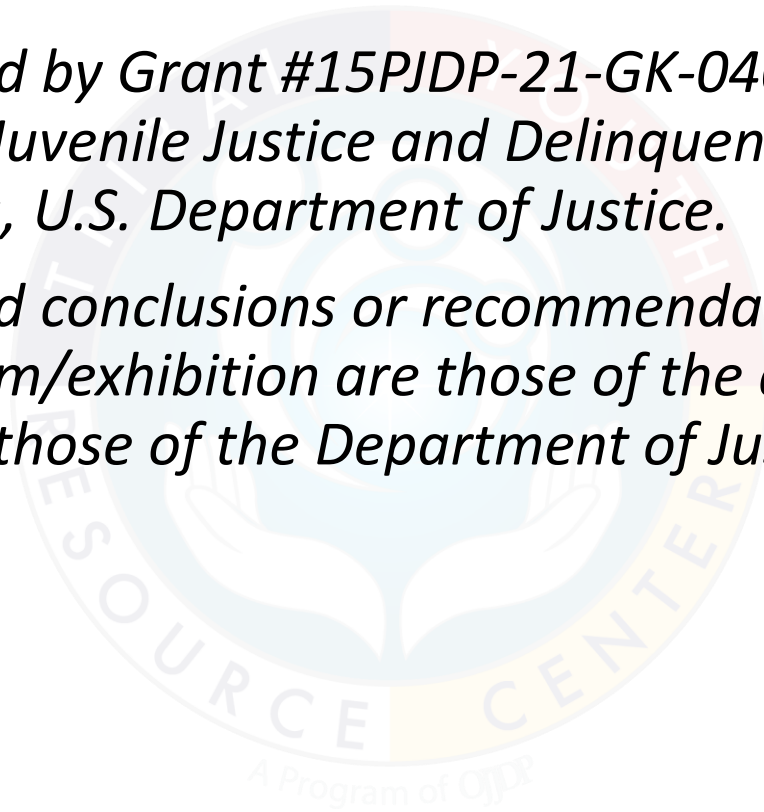
(as part of your JHWC Strategic Plan)



Tribal Youth Resource Center
www.TribalYouth.org

▶ BEFORE WE GET STARTED...

- *This project was supported by Grant #15PJDP-21-GK-04048-MUMU awarded by the Office of Juvenile Justice and Delinquency Prevention, Office of Justice Programs, U.S. Department of Justice.*
- *The opinions, findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect those of the Department of Justice.*



▶ LEARNING OBJECTIVES

1. As part of the conditions of your CTAS Purpose Area 8 award, you are required to submit a JHWC Strategic Plan by the end of the first year
 2. There is a Juvenile Healing to Wellness (JHW) Court Strategic Planning Template
 3. It contains a suggested JHWC Action Plan for Year 1 Activities
 4. Your Year 1 Action Plan should contain BOTH the activities that you proposed in your CTAS Purpose Area 8 Grant Narrative AND the basic JHWC activities prioritized by your JHWC Team and Steering Committee
 5. However, what is written in the grant narrative may need to be changed because conditions or people involved may have changed.
- ❖ *You may need to contact your OJJDP Grant Management Specialist to discuss submitting a "Change of Scope" to alter your original grant narrative.*

▶ RESTATING GOALS AND OBJECTIVES

In your JHWC Strategic Plan, you will restate your goals and objectives, as guided by your team and steering committee

Your restated Goals and Objectives may include:

- The goals, objectives, activities, and/or tasks that you originally proposed in your CTAS Purpose Area 8 Grant Narrative

AND

- Those JHWC Activities from the sample Action Plan (see next slide) prioritized by your team and steering committee
- ❖ *You may need to contact your OJJDP Grant Management Specialist to discuss submitting a "Change of Scope" to alter your original grant narrative.*



JUVENILE HEALING TO WELLNESS COURT (JHWC) ACTION PLAN – YEAR 1 ACTIVITIES (1-7)

Activities	Tasks	Responsible Team Member	Status
1. Assemble the JHWC Planning Team/Core Team			
2. Review existing data & define the problem			
3. Draft the JHWC Mission Statement			
4. Draft the JHWC Goals			
5. Map JHWC Planning Process			
6. Assemble JHWC Steering Committee			
7. Gain leadership & community support			





JUVENILE HEALING TO WELLNESS COURT (JHWC) ACTION PLAN – YEAR 1 ACTIVITIES (CONT., 8-14)

Activities	Tasks	Responsible Team Member	Status
8. Hire staff & identify the JHWC Core Team members' & define their roles & responsibilities			
9. Determine the JHWC Target Population			
10. Determine the JHWC Eligibility Criteria			
11. Develop the JHWC Entry Process (reporting, referral, diversion, &/or transfer)			
12. Develop the JHWC Screening & Assessment Process			
13. Develop JHWC Alcohol & Drug Testing Protocol			
14. Develop JHWC Phase Structure			





JUVENILE HEALING TO WELLNESS COURT (JHWC) ACTION PLAN – YEAR 1 ACTIVITIES (CONT., 15-21)

Activities	Tasks	Responsible Team Member	Status
15. Design JHWC Incentives & Sanctions Structure & Protocols			
16. Determine Case Management Approach & Supervision Processes			
17. Select Treatment Providers			
18. Negotiate & enter into service provider partnerships (MOAs/MOUs/ Letters of Support), & negotiate & execute contracts			
19. Establish process for case staffing & reporting			
20. Establish process for JHWC Status Hearings & for acknowledging participant progress			
21. Develop Forms for Consent & Waiver Re: Participant Confidentiality			



JUVENILE HEALING TO WELLNESS COURT (JHWC) ACTION PLAN – YEAR 1 ACTIVITIES (CONT., 22-27)

Activities	Tasks	Responsible Team Member	Status
22. Develop/reform Tribal law to support Tribal Juvenile Court, JHW Court, &/or JHW Program functions			
23. Develop the JHWC Policies & Procedures Manual			
24. Develop the JHWC Participant Handbook			
25. Develop the JHWC data management system & process			
26. Participate in supportive training & technical assistance			
27. Submit all required OJJDP Reports			

